

## Frankfurt Summer Universities Terms and Conditions

### **Costs**

The program fees include ECTS for the academic course, a transportation ticket within the city of Frankfurt for the duration of the program, and study materials. Please check our website for more information regarding costs for program fees and accommodation.

The total fees will be billed to the applicant by receiving a Letter of Invitation and Invoice for Frankfurt Summer Universities. In the case that you do not fulfil your payment obligations in terms of your program fee your registration cannot be taken into consideration.

### **Registration and Payment Information**

Upon receiving an application, Frankfurt Summer Universities will review the documents and confirm or reject the application within one week. Upon acceptance, applicants will receive a Letter of Invitation and Invoice to complete the registration. The program fee is due within two weeks from the date of the invoice. Payments must be made by bank transfer.

The transfer of a participant's program fee to our bank account will be considered a binding agreement. As a result, a place will be reserved in Frankfurt Summer Universities, provided that the maximum number of participants has not been reached (information available on our website) by the time the payment is received. Please understand that no place can be reserved for a participant until we have received the payment.

As soon as we have received the program fee, we will send you a Letter of Acceptance confirming your place in the program.

Please note that banks usually charge fees for processing transfers. You are responsible for paying any bank transfer fees incurred when transferring your program payment to our bank account and should take this into consideration when making the bank transfer.

### **Cancellations**

The maximum number of participants for each course is listed on our website. If an accepted applicant wishes to withdraw from the program before the program start, the applicant must state in writing the reason for their withdrawal from Frankfurt Summer Universities. A withdrawal will be effective from the date which Frankfurt Summer Universities receives the written confirmation. Frankfurt Summer Universities will attempt to reallocate your awarded position to someone else. Should the situation arise that Frankfurt Summer Universities cannot reallocate the position and should incur a financial loss due to your withdrawal; a cancellation fee will be levied depending on the timing of cancellation. If the withdrawal from the program is:

- less than 3 months, but more than 6 weeks prior to the program we must charge 30% of the course fee
- less than 6 weeks, but more than 3 weeks prior to the program we must charge 50% of the course fee

- If the withdrawal from the program is within the last three weeks prior to the program we will charge 100% of the course fee.

Please note that Frankfurt Summer Universities reserves the right to cancel any courses within Frankfurt Summer Universities if the minimum number of registered participants is not reached by the end of the registration period (information available on our website). In this case that we have to cancel a course, participants will be issued a 100% refund.

### **Important Information**

If you require a visa to participate in Frankfurt Summer Universities, please note that the full payment must be made before we can issue the Letter of Acceptance for visa application purposes. The visa application process may take a long time. Please apply early. Frankfurt Summer Universities is not responsible for visa costs or costs involved with a denied visa. Please consult your local German Embassy for more information.

Please note: Enrolment and participation in Frankfurt Summer Universities does not require a student visa and enrolment does not provide sufficient means to request a student visa for the Federal Republic of Germany.

Frankfurt Summer Universities participants will not be enrolled as students at Frankfurt University of Applied Sciences.

The minimum age to participate in Frankfurt Summer Universities is 18 years.

### **Disclaimer**

Frankfurt Summer Universities and the organizers and teachers of the Frankfurt Summer Universities shall not be held accountable for any damage to personal property or any injuries suffered during the course of the Frankfurt Summer Universities. Frankfurt Summer Universities, as well, shall not be held accountable for any damage caused by participants to other persons or property.

With acceptance into Frankfurt Summer Universities, students accept and will obey the laws of Germany, the State of Hessen, and the city of Frankfurt. With that in mind, students are aware of a general code of good conduct that they will adhere to. If the following is not observed, the right of expulsion from the program without refund is reserved.